

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

June 14, 2016

The Central Bucks Board of School Directors held its meeting on Tuesday, June 14, 2016 in the Board Room of the Educational Services Center with President Beth Darcy presiding. The meeting was called to order by President Darcy at 7:38 p.m., followed by the Pledge of Allegiance.

Mrs. Darcy asked that a moment of silence be observed out of respect for the Orlando shooting victims.

BOARD MEMBERS PRESENT

Beth Darcy – President, John Gamble – Vice President, Sharon Collopy, Meg Evans, Paul Faulkner, Glenn Schloeffel, Karen Smith, Dennis Weldon, Jerel Wohl

ADMINISTRATORS PRESENT

Mr. John Kopicki, Dr. David Bolton, Andrea DiDio-Hauber, Scott Kennedy, David Matyas, Mary Kay Speese

ALSO PRESENT

Jeffrey Garton – Solicitor, Sharon Reiner - School Board Secretary

Mrs. Darcy announced that the Board met in Executive Session on May 8, 2016 to discuss the Transportation Contract and a student issue, and again tonight before the school board meeting to discuss a personnel issue.

Mrs. Darcy welcomed Mr. John Kopicki, our new Superintendent, to the district.

APPROVAL OF MINUTES

Motion by John Gamble, supported by Dennis Weldon, to approve the minutes of the May 24, 2016 School Board meeting.

Motion Approved 9-0.

PUBLIC COMMENT

Kristin Bartell commented on Linden Elementary School students being separated once they enter middle school. Some neighborhoods attend Lenape Middle School and other neighborhoods attend Holicong Middle School. Ms. Bartell would like the district to consider other options. Shelly Beck spoke in support of the students asking for the elimination of Styrofoam trays in the school cafeterias. She appreciates the support of the Board. Taylor Ailtmar, Aly Logue, Aaron Schoen, and Gabriel Timberg, spoke on the importance of composting and eliminating Styrofoam trays in the school cafeterias. They thanked the Board for their continued support. Shaylan Kolodney commented on composting and the importance of this to the students. She also stated that the reusable lunch boxes have been implemented in the cafeteria, but more education needs to be provided to students since so many of the boxes were tossed away. She thanked the Board for their continued support. Mr. Wohl asked why so many of the reusable boxes were tossed away and what could be done better to get the word out. Ms. Kolodney stated that educating the students would be helpful and that composting has the greater potential. Ms. Smith suggested that this could be discussed at the Communications Committee. Judith Fraivillig spoke in support of the students asking for the elimination of Styrofoam

trays in the school cafeterias and their interest in composting and thanked the Board for their support. She would like to see these topics incorporated into the science curriculum. Julie Lachman, an environmental scientist, provided details about composting and the benefits to the district. She is glad the district is considering composting. Mr. Kopicki thanked the students for speaking before the Board and encouraged them to continue to be involved.

SUPERINTENDENT'S REPORT

CENTRAL BUCKS ART DEPARTMENT

Ms. Deb Thomas, District Art Coordinator, presented a video highlighting the art curriculum throughout all grade levels. Ms. Thomas mentioned that student artwork can be viewed throughout the community at locations such as: the post office, local galleries, the court house, and Doylestown Hospital. Located around the Board Room tonight were various works of art by students that recently were on display at the District Art Show held June 3-5, 2016 at Mill Creek Elementary School. Many art teachers were in the audience and recognized.

SCHOOL BOARD REPORTS

The Communications Committee, Curriculum Committee, Finance Committee, Operations Committee, and Policy Committee notes, as well as the BCIU Board and MBIT Executive Council minutes were mentioned. These notes and minutes are Attachment A.

RECOMMENDATIONS FOR ACTION

ACCOUNTS PAYABLE CHECK DISBURSEMENTS

Motion by Jerel Wohl, supported by John Gamble, to approve the May 31, 2016 and June 9, 2016 General Fund check disbursements in the amount of \$2,813,555.31; the June 2, 2016 Capital Fund check disbursements in the amount of \$254,734.50; and the May 31, 2016 Food Service Fund check disbursements in the amount of \$5,081.64.

Motion Approved 9-0.

2016-2017 BUDGET RESOLUTIONS

Motion by Dennis Weldon, supported by John Gamble, to approve the below 2016-2017 Budget Resolutions:

- The resolution to adopt the Final Budget for 2016-2017 in the amount of \$318,775,592. (Attachment B).
- The resolution setting the homestead and farmstead real estate tax assessment reduction in the amount of 1,610 which equates to a tax bill discount of \$199.80 after applying a millage rate of 124.1 mills. (Attachment C).
- The tax levy resolution with the real estate tax millage rate at 124.1 mills, (a 0.00% increase), keeping the real estate transfer tax rate at 1%, keeping the earned income tax rate at 1%, and maintaining the electric utility real estate tax. (Attachment D).

Motion Approved 9-0.

DESIGNATION OF DEPOSITORY BANKS FOR THE 2016-2017 SCHOOL YEAR

Motion by Jerel Wohl, supported by Karen Smith, to approve the Designated Depository Bank listing for the 2016-2017 school year.

Name of Institute	General Fund	Food Service	Special Rev. & Activity Accounts	Payroll	Bond Issues & Reserve Accts.	Tax Collectors
Bank of America			X			
Citizens Bank			X			
First National Bank & Trust Company of Newtown			X			
First Niagara Bank	X				X	
First Priority Bank	X					
First Savings Bank of Perkasié			X			
Firsttrust Bank	X					
Fulton Bank			X			
Hatboro Federal Savings	X					
Huntingdon Valley Bank			X			
Multi-Bank Securities	X					
National Penn(BB&T Bank)	X		X			
Noah Bank	X					
PNC Bank			X			
Quakertown National Bank	X				X	
Royal Bank America	X					
Santander Bank	X				X	
TD Bank	X	X	X	X	X	X
Univest Bank & Trust	X		X			
Wells Fargo Bank			X		X	
William Penn Bank	X					
WSFS Bank	X					
Other member FDIC Commercial Banks and Savings and Loan Institutions in Accordance with Investment policy	X		X		X	
Pennsylvania School District Liquid Asset Fund recommended Commercial Banks and Savings & Loan Institutes	X				X	
Pennsylvania Local Government Investment Trust recommended Commercial Banks and Savings & Loan Institutes	X					

Motion Approved 9-0.

ARAMARK CONTRACT EXTENSION

Motion by John Gamble, supported by Paul Faulkner, to approve the contract with Aramark Educational Services, LLC to provide food service operations.

Motion Approved 9-0.

Mrs. Darcy and Mr. Gamble thanked Aramark for their support working with the students.

CONSTRUCTION CONTRACTS AND SERVICE AGREEMENTS

Motion by John Gamble, supported by Sharon Collopy, to award a contract to Little Tikes for new playground equipment at Linden Elementary School and Warwick Elementary School in the amount of \$91,548.25. This equipment is available on the NJPA contract.

Mr. Kopicki clarified that the PTO/HSA raised the funds for the playground equipment and that the district is covering the installation cost.

Motion Approved 9-0.

Motion by John Gamble, supported by Sharon Collopy, to remove from the table the recommendation to award a contract to Republic Services/BFI for trash removal services in the amount of \$184,532.69 for the 2016-2017 school year with the option of renewing each year through 2020-2021.

Motion Approved 9-0.

Motion by John Gamble, supported by Paul Faulkner, to award a contract to Republic Services/BFI for trash removal services in the amount of \$184,532.69 for the 2016-2017 school year with the option of renewing each year through 2020-2021.

Mr. Gamble suggested that CB West and Gayman Elementary School be selected to pilot the composting program. Mr. Faulkner stated that since it appears that there is no composting facility nearby does the company or the district set up the composting facility. Mr. Kennedy stated that a lot of research will need to be done over the summer to begin discussing/implementing the program.

Motion Approved 9-0.

SCHOOL BOARD POLICIES FOR FIRST READ

Motion by Dennis Weldon, supported by Meg Evans, to approve for first read, School Board Policy 137 – Home Education Programs and School Board Policy 217 – Graduation Requirements. These two policies were discussed at a previous Board meeting, but after review, Mr. Garton suggested some changes for greater clarity. These policies will be posted on the CBSD website for public review.

Motion Approved 8-1. (John Gamble)

Motion by Dennis Weldon, supported by Karen Smith, to approve for first read, School Board Policy 626 – Federal Fiscal Compliance, School Board Policy 626.1 – Travel Reimbursement – Federal Programs, School Board Policy 808 – Food Services, and School Board Policy 827 – Conflict of Interest. These policies will be posted on the CBSD website for public review.

Motion Approved 9-0.

SCHOOL BOARD POLICY FOR SECOND READ

Motion by Dennis Weldon, supported by John Gamble, to approve School Board Policy 116 – Tutorial Instruction and School Board Policy 127 – Assessment System.

Motion Approved 9-0.

CONSIDERATION OF A SEVERANCE AGREEMENT

Motion by John Gamble, supported by Meg Evans, to approve a severance agreement with employee 5-19.

Motion Approved 9-0.

PERSONNEL ITEMS

Motion by John Gamble, supported by Paul Faulkner, to approve resignations, retirements, terminations, and leaves of absence; appointments, recall from furlough, long-term substitute teachers, long-term per diem substitute teachers, classification changes, community school staff, summer custodians, summer IT staff, extended school year program professional and support staff, extended school year program transportation staff, sports camps, and summer fun camp.

Before the vote Mrs. Darcy recognized the following retirees for their years of service to the district. She wished them the best in retirement.

Linda Coym – Basic Skills Assistant

Years in Central Bucks: 14

Original hire date: March 3, 2002

Retirement date: June 15, 2016

Subjects taught or positions held: Basic Skills/Title 1 EA, Educational Assistant

Buildings worked: Pine Run Elementary School

Rita Kenefic – Reading Specialist

Years in Central Bucks: 15

Original hire date: August 29, 2001

Retirement date: June 20, 2016

Subjects taught or positions held: Reading Specialist, Skills for Success Teacher

Buildings worked: Groveland Elementary School, Holicong Middle School

James Rourke – Transportation Assistant

Years in Central Bucks: 19

Original hire date: January 3, 1997

Retirement date: June 15, 2016

Subjects taught or positions held: Educational Assistant-Transportation, Bus

Driver, Van Driver, Substitute Bus Driver

Buildings worked: Transportation Department

Loretta Spanier – Reading Specialist

Years in Central Bucks: 23

Original hire date: September 7, 1993

Retirement date: June 15, 2016

Subjects taught or positions held: Reading Specialist, Instructional Support Teacher

Buildings worked: Cold Spring Elementary School, Linden Elementary School

RESIGNATIONS

Name: Nancy Huber

Position: Swim Program – Central Bucks High School – East

Effective: June 1, 2016

Name: Jennifer O'Reilly
Position: Staff Nurse – Mill Creek Elementary School
Effective: June 6, 2016

Name: Nicholas Robinson
Position: Special Education Assistant – Central Bucks High School – East
Effective: June 3, 2016

Name: Edward Sherretta
Position: Director of Information Technology – Educational Services Center
Effective: March 31, 2016

RETIREMENTS

Name: Linda Coym
Position: Basic Skills Assistant – Pine Run Elementary School
Effective: June 15, 2016

Name: Rita Kenefic
Position: Elementary Reading teacher – Groveland Elementary School
Effective: June 20, 2016

Name: James Rourke
Position: Transportation Assistant – Transportation Department
Effective: June 15, 2016

Name: Loretta Spanier
Position: Reading Specialist – Cold Spring Elementary School
Effective: June 15, 2016

TERMINATIONS

Name: James Smith
Position: Custodian – Linden Elementary School

Effective: June 2, 2016

LEAVES OF ABSENCE

Kristine Babiak Custodian – Central Bucks High School – South
May 24, 2016 - TBD

Ashley Cumberland Elementary teacher – Barclay Elementary School
August 29, 2016 – November 25, 2016

Kathy Dando Before/After School Program – Butler Elementary School
May 23, 2016 – TBD

Robert Gottshall Bus Driver – Transportation Department
May 13, 2016 - TBD

Katherine Finkbeiner	(.5 FTE) Elementary teacher – Jamison Elementary School 2016-2017 school year
Megan Hanson	(.67 FTE) English teacher – Central Bucks High School – West 2016-2017 school year
Danielle Kerins	Art teacher – Lenape/Tamanend Middle Schools August 29, 2016 – January 25, 2017
Robin Lincow	(.5 FTE) Elementary teacher – Mill Creek Elementary School 2016-2017 school year
Izabella Mazzenga	Art teacher – Bridge Valley Elementary School October 8, 2016 – January 25, 2017
Mary Pellegrino	Special Education teacher – Tohickon Middle School May 16, 2016 – June 16, 2016
Kirsten Siliani	Special Education teacher– Central Bucks High School – East August 29, 2016 – November 18, 2016
Cathy Slack	Building Computer Specialist – Educational Services Center May 31, 2016 – TBD
Caryn Trotter	Staff Nurse–Bridge Valley Elementary/Central Bucks High School – West May 23, 2016 – TBD
Jillian Von Vital	(.5) Elementary teacher – Pine Run Elementary School 2016-2017 school year

APPOINTMENTS

Name: Roseann Burns
 Position: (.44 FTE) Temporary Duty Assistant – Bridge Valley Elementary School
 \$12.26 per hour
 Effective: May 20, 2016

Name: Lisa Ann Costantini
 Position: Assistant Director of Transportation – Transportation Department
 \$81,861
 Effective: July 1, 2016

Name: Erika Fellman
 Position: Office Clerk (Guidance) – Central Bucks High School – West
 \$12.63 per hour
 Effective: August 31, 2016

Name: Michaela Holcombe
Position: Personal Care Assistant – Kutz Elementary School
\$12.26 per hour
Effective: May 23, 2016

Name: Susan Mattes
Position: Transportation Supervisor – Transportation Department
\$72,612
Effective: July 18, 2016

RECALL FROM FURLOUGH

Name: Timothy Foster
Position: (1.0 FTE – PE - Professional Employee) Physical Education teacher – Bridge Valley
\$61,979 (M+0 credits, Step 4)
Effective: August 29, 2016

LONG-TERM SUBSTITUTE TEACHERS

Name: Amanda Bech
Position: Mathematics teacher – Central Bucks High School – South
\$47,222 (B+0 credits, Step 2)
Effective: August 29, 2016 until the end of the 2016-2017 school year

Name: Dylan Caprio
Position: Special Education teacher – Central Bucks High School – South
\$47,222 (B+0 credits, Step 2)
Effective: August 29, 2016 until the end of the 2016-2017 school year

Name: Deborah Collins
Position: Elementary teacher – Warwick Elementary School
\$47,222 (B+0 credits, Step 2)
Effective: August 29, 2016 until the end of the 2016-2017 school year

Name: Justin Leshner
Position: Elementary teacher – Titus Elementary School
\$47,222 (B+0 credits, Step 2)
Effective: August 29, 2016 until the end of the 2016-2017 school year

Name: Victoria Prendergast
Position: Social Studies teacher – Holicong Middle School
\$45,024 (B+0 credits, Step 1)
Effective: January 19, 2016 until the end of the 2015-2016 school year

Name: Shainey Riley
Position: (.8 FTE) Health/Physical Education teacher – Tohickon/Holicong/Lenape
\$59,027 (M+0 credits, Step 4)
Effective: August 29, 2016 until the end of the 2016-2017 school year

Name: Danielle Scicluna
 Position: Art teacher – Holicong Middle School/East/South High Schools
 \$48,206 (B+0 credits, Step 3)
 Effective: August 29, 2016 until the end of the 2016-2017 school year

Name: Nicole Walker
 Position: Elementary teacher – Groveland Elementary School
 \$48,206 (B+0 credits, Step 3)
 Effective: August 29, 2016 until the end of the 2016-2017 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Melissa Chizik
 Position: Elementary teacher – Titus Elementary School
 \$150 per day
 Effective: May 16, 2016

Name: Elizabeth Decembrino
 Position: Elementary teacher – Cold Spring Elementary School
 \$150 per day
 Effective: May 19, 2016

Name: Judith Filips
 Position: Special Education teacher – Tohickon Middle School
 \$150 per day
 Effective: May 20, 2016

Name: Amy Freeman
 Position: Art teacher – Groveland Elementary School
 \$150 per day
 Effective: May 19, 2016

Name: Kelly Keck
 Position: Librarian – Kutz Elementary School
 \$150 per day
 Effective: May 24, 2016

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Alison Bongiorno	(.85 TPE) Art/Gifted Tohickon \$38,271	(.85 TPE) Art/Gifted (.1 LTS) Art/Gifted Tohickon \$42,991	8/29/16
Adam Controy	Elementary teacher Bridge Valley No Change In Salary	QUEST teacher Kutz No Change In Salary	7/1/16

Laura Fornwald	Elementary teacher Warwick No Change In Salary	QUEST teacher Doyle/Bridge Valley No Change In Salary	7/1/16
Ellen Gebler	Elementary teacher Butler No Change In Salary	QUEST teacher Jamison No Change In Salary	7/1/16
Michael Gruver	(1.0 FTE) Music teacher Cold Spring/Titus No Change In Salary	(.4 FTE) Dept Coordinator (.6 FTE) Music teacher Cold Spring/ESC No Change In Salary	7/1/16
Kim Hein	(.68 TPE) Family/Consumer Sciences \$33,284	(.68 TPE) Family/Consumer Sciences (.17 LTS) Family/Consumer Sciences \$43,483	8/29/16
Angela Hendershot	(1.0 FTE) Health/PE teacher Gayman/Pine Run No Change In Salary	(.4 FTE) Dept Coordinator (.6 FTE) Health/PE teacher Buckingham/Barclay No Change In Salary	7/1/16
Dianna Koziatek	(.98 FTE) PCA West \$12.26 Per Hour	(1.0 FTE) PCA West \$12.26 Per Hour	6/1/16
Rebecca Meidt	(.5 TPE) Family/Consumer Sciences \$22,505	(.5 TPE) Family/Consumer Sciences (.5 LTS) Family/Consumer Sciences \$47,222	8/29/16
Carol Parsons	(Temp) Custodian Facilities No Change In Salary	(Perm) Custodian - Floater Various No Change In Salary	5/23/16
Susan Perez	Administrative Secretary Lenape \$15.76 Per Hour	General Secretary Administrative Services Ctr \$14.01 Per Hour	5/23/16
Joseph Saile	Building Utility Groveland \$17.25 Per Hour	Head Custodian Groveland \$20.03 Per Hour	7/1/16
Robert Sidelinker	Elementary teacher Warwick No Change In Salary	QUEST teacher Warwick No Change In Salary	7/1/16

Colleen Walsh	General Secretary Educational Services Center \$14.15 Per Hour	Principal Secretary Pine Run \$20.93 Per Hour	7/1/16
Laura Wodock	(.89 TPE) Biology teacher East \$46,982	(.89 TPE) Biology teacher (.11 LTS) Biology teacher South/East \$48,206	8/29/16

COMMUNITY SCHOOL STAFF

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Kelli Fitzpatrick	Assistant Swim Coach	\$13.90/hour
Shannon Fox	Assistant Swim Coach	\$13.90/hour
Stephanie Nickerson	Assistant Swim Coach	\$13.90/hour
Caroline Stim	Student Swim Instructor	\$ 8.40/hour

SUMMER CUSTODIANS

Summer Custodian Re-Hires

Wade, Garrett	6/20/16	\$10.50	40/week
Moffat, Connor	6/20/16	\$10.50	40/week
Trask, Connor	6/20/16	\$10.50	40/week
Naessens, Austin	6/20/16	\$10.50	40/week

Summer Custodians New Hires

Baron, Matt	6/20/16	\$10.10	32/week
Clothier, Dave	6/20/16	\$10.10	40/week
Drew, Brendan	6/20/16	\$10.10	40/week
Dunton, Bryan	6/20/16	\$10.10	32/week
Ewald, Jen	6/20/16	\$10.10	32/week
Haegle, Chad	6/20/16	\$10.10	32/week
Gallagher, John J.	6/20/16	\$10.10	40/week

SUMMER IT STAFF

Summer Re-Hire for IT Workers

Villa, Gabrielle	6/15/16	\$10.50	37.5/week
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EXTENDED SCHOOL YEAR PROGRAM – JUNE 20-AUGUST 4, 2016

C.B. East	Head Teachers 7:30-2:00 (plus as needed)	\$36/HR
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Castor, Kelly
McGinty, Paul

Mill Creek Elementary	Head Teacher	8:30-3:00 (plus as needed)	\$36/HR
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Summers, Jenn

C.B. East	Staff Nurses	7:30-2:00	\$22/HR
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Dry, Deneen
Raguz Laura

Mill Creek Elementary	Staff Nurses	8:30-3:00	\$22/HR
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Larkin, Claudia
 Miller, Linda
 Sharp-Thatcher, Sally
 Nurse Sub \$22/HR
 Kelly, Sheila

Mill Creek Elementary	Speech	8:30-3:00	\$43.17
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Goldburd, Elina
 Gordon, Carrie
 Rothstein, Michele
 Sand, Stacey

EXTENDED SCHOOL YEAR PROGRAM

CB East	Teacher	June 20- August 4, 2016	7:30-2:00	\$32.64/hour
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Ball, Michelle
 Beyerle, Greg
 Camburn, Jill
 Coyle, Sarah
 Davis, Jen
 Fili, Vince
 Fisher, Ashley
 Franciscangeli, Matthew
 Grow, Tara
 Hosler, Bryant
 Irwin, Tom
 Kazatsky, Randee
 Kazatsky, Alison

Kollock, Bill
 Kramer, Abbey
 LaBonte, Jaime
 Littley, Kristen
 Ratmansky, Lynn
 Siliani, Kirsten
 Siliani, Steve
 Spiece, Lauren
 Thompson, Cory
 Walbrandt, Lindsay
 Weber, Danielle
 Woodbury, Alexis

Mill Creek Elementary	Teachers	June 20-August 4, 2016	8:30-3:00	\$32.64
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Basgil, Megan
 Bova, Francesca
 Brandecker, Nicole
 Caprio, Dylan
 Creighton, Danielle
 Davis, Kelsey
 Del Casale, Elise
 Doyle, Mary
 Fay, Meredith
 Fiesser, Joanna
 Forgeng, Karen
 Godwin, Marierose
 Hennessy, Collette
 Johnston, Katie
 Kolokithias, Angelica
 Kreiensieck (Martin), Lacey
 Lynn, Alyssa

Mautz, Mallory
 McCarty, Rebecca
 O'Connell, Shannon
 Pickford, Laura
 Santini, Matt
 Saylor, Catherine
 Strasburg, Emily
 Szweg, Jenn
 Taylor, Mellany
 Thompson, Kiera
 Towle, Lisa
 Treon, Meg
 Walls, Brianna
 Walter, Amanda
 Young, Jaclyn
 Zolnierz (Rotzell), Danielle

EXTENDED SCHOOL YEAR PROGRAMC.B. East Support June 20-August 4, 2016 Hours: 7:45-1:45 \$14.93/hour

Andress, Eric	Kuntzmann, Laura
Axenroth, Annie	MacCarter, MaryAnne
Bennett, Sharon	McKelvey, Damien
Chapman, Elizabeth	Messa, Sean
Clark, Cindy	Miller, Lori
Clark, Donna	Muro, Cheryl
Corson, Jessica	Nolan Lehr, Tracey
Davis, Diane	Pavlik, Tracy
Deming, Nicole	Martin, Cheryl
DiMarco, Donna	Roth, Tracey
Dyal, Naleena	Russell, Sandra
Francescangeli, Matthew	Spangler, Ryan
Fredendall, Tracey	Thurber, Debbie
Gale, Stephanie	Turchick, Mary Beth
Gargiule, Donna	Vassalluzzo, Ellen
Gavin-Meisenzahl, Susan	Vuocolo, Kristie
Good, Bradley	Walter, Dana
Graves, Priscilla	White, Lisa
Gregoire, Jane	

Mill Creek Elementary Support June 20-August 4, 2016 8:45-2:45 \$14.93 /hour

Allison, Susan	Kazokas, Danielle
Amelung, Andrea	Kilgore, Jayme
Baker, Paula	Landis, Allison
Basalik, Clinton	Landis, Susan
Belcastro, Taylor	Lykon, Kolby
Bentz, Nancy	Lynch, Mackenzie
Berry, Cathleen	Mallett, Thomas
Bilotti, Susan	Malloy, Carolyn
Bilsland, Gail	Murphy, Kathy
Braun, Chelsea	Oleykowski, Michelle
Bumeder, Patricia	Prieto, Renee
Casselli, Samantha	Regensburg, Karl
Chiaravallotti, Pat	Regensburg, Barbara
Cross, Cynthia	Rice, Amy
Diringer, Donna	Riegel, Allie
Doh, Kerry	Riland, Melanie
Ernst, Michele	Roberts, Kevin
Falato, Nicole	Rosenbaum, Sondra
Ford, Renee	Rothenberger, Lisa
Ford, Dalton	Rumpf, Susan
Frankenfield, Tracie	Sarantschin, Jill
Gilbert, Ian	Spragis, Cathryn
Hansell, Nate	Stedge, Cynthia
Hetrick, Jennifer	Van Camp, Debra

Hughes, Anna
 Hunter, Laurie
 Jones, Linda
 Karras, Tasso

Walter, Ashley
 Wiener, Heather
 Zeleznik, Lauren

EXTENDED SCHOOL YEAR PROGRAM - TRANSPORTATION STAFF (6/27/16-8/19/16)

<u>Name</u>	<u>Position</u>	<u>Rate</u>
DOVIDIO, BARBARA	DRIVER	\$21.10
KROLL, CHARLES G.	DRIVER	\$21.10
MOYER, BARBARA	DRIVER	\$21.10
ROGERS, RAYMOND	DRIVER	\$21.10
A'HARRAH, GAYLE	DRIVER	\$20.85
BAKER, THOMAS	DRIVER	\$20.85
BEAVER, CHARLES	DRIVER	\$20.85
BROWN, ROBERT	DRIVER	\$20.85
COLBETH, CATHY	DRIVER	\$20.85
HERION, GEORGE	DRIVER	\$20.85
KIRNER, DONNA	DRIVER	\$20.85
KOBAL, AMY	DRIVER	\$20.85
LACEY-OSLER, ELIZABETH	DRIVER	\$20.85
LATCHUM, AMANDA	DRIVER	\$20.85
MENDENHALL, CHARLES	DRIVER	\$20.85
OVERINGTON, MARTIN	DRIVER	\$20.85
RYAN, MARTIN	DRIVER	\$20.85
SHULL, TINA	DRIVER	\$20.85
STRATTON, HOWARD	DRIVER	\$20.85
WALSH, JOAN	DRIVER	\$20.85
WETHERILL, ARLENE	DRIVER	\$20.85
WHITEMAN, JOHN	DRIVER	\$20.85
BEAHM, THOMAS	DRIVER	\$20.35
DUFFIELD, JOANNE	DRIVER	\$20.35
GRABER, GUENTHER	DRIVER	\$20.35
KELLY, LAURENCE	DRIVER	\$20.35
PAJER, DAVID	DRIVER	\$20.35
TAPLAR, JACOB	DRIVER	\$20.35
THOMPSON, JENNIFER	DRIVER	\$20.35
VACCARO, ANTHONY	DRIVER	\$20.35
BENNETT, DALE	DRIVER	\$19.60
HOAGLAND, DONALD	DRIVER	\$19.60
RIEDMILLER, ROSE	DRIVER	\$19.60
CREIGHTON, JAMES	VAN RATE	\$17.10
RIGOUS, TRISH	VAN RATE	\$17.10
TORRES, NELSON	VAN RATE	\$17.10
AUSSPRING, KELLI	FT EA	\$14.43

BOCCELLA, MARIA	FT EA	\$14.43
CONNAUGHTON, JEANETTE	FT EA	\$14.43
HARRISON, KEVIN	FT EA	\$14.43
KREWSON, AMY	FT EA	\$14.43
MAJOR, JOAN	FT EA	\$14.43
MCNERNEY, MELISSA	FT EA	\$14.43
NEWMAN, MARCIA	FT EA	\$14.43
OSLER, SYDNEY	FT EA	\$14.43
PERRY, RACHEL	FT EA	\$14.43
PINTO, JENINE	FT EA	\$14.43
RAUB, WENDY	FT EA	\$14.43
WALSH, EVELYN	FT EA	\$14.43

ABERT, CHARLES	ONCALL EA	\$10.50
CHRISTY, GINA	ONCALL EA	\$10.50
HOAGLAND, HOLLY	ONCALL EA	\$10.50
MERNARDE, FRAN	ONCALL EA	\$10.50
PLIEGO, SHARON	ONCALL EA	\$10.50
RIEDMILLER, KELSEY	ONCALL EA	\$10.50
ROGERS, ASHLEY	ONCALL EA	\$10.50
ROGERS, JOANNE	ONCALL EA	\$10.50
SALINAS, MICHAEL	ONCALL EA	\$10.50

SPORTS CAMPS

C.B. East Boys Basketball 6/27-6/30 7/11-7/14

Henrysen, Erik	\$26	Head Coach
Corcoran, Martin	\$23	Asst. Head Coach
Katasak, James	\$18	Asst. Coach
Yannarella, Brian	\$18	Asst. Coach
Magallanes, Anthony	\$18	Asst. Coach
Laphen, Joe	\$18	Asst. Coach

C.B. East Girls Basketball 7/18-7/21

Potash, Liz	\$26	Head Coach
Sebesky, Emily	\$23	Asst. Head Coach
White, Lauren	\$23	Asst. Head Coach

C. B. South Boys Basketball 6/27-6/30 7/11-7/14

Campbell, Jason	\$26	Head Coach
Timmins, Matt	\$26	Head Coach
Helsel, Brad	\$23	Asst. Head Coach
Dougherty, Kevin	\$18	Asst. Coach

C.B. South Girls Basketball 6/20-6/23

Mattern, Beth	\$26	Head Coach
Christian, Gary	23	Assistant Head Coach
Drea, Chandler	\$10.50	Student Coach
Fischer, Carly	\$10.50	Student Coach

Kuypers, Meghan	\$10.50	Student Coach
Maletz, Madelyn	\$10.50	Student Coach
Miller, Samantha	\$10.50	Student Coach
Smith, Samantha	\$10.50	Student Coach
Taylor, Courtney	\$10.50	Student Coach
Veal, Melissa	\$10.50	Student Coach
Aldinger, Madison	\$10.10	Student Coach
Meinel, Haley	\$10.10	Student Coach
Scott, Lindsay	\$10.10	Student Coach
Ehresman, Mackenzie	\$10.10	Student Coach

C. B. South Girls Volleyball 8/8-8/11

Godfrey, Kurt	\$26	Head Coach
Carrieri, Suzanne	\$18	Asst. Coach
Carrieri, Michelle	\$18	Asst. Coach

Trainers at South during all Basketball/Soccer Camps 6/20-6/23 6/27-6/30 7/11-7/14

Sierzega, Richard	\$23	Trainer
Grinnan, Devon	\$23	Trainer

C.B. West Boys Basketball 6/27-6/30 6/27-2/30 7/11-7/14

Anderson, Matt	\$23	Asst. Coach
Martilla, Zachary	\$23	Asst. Coach
Matusek, Jason	\$26	Head Coach
Sherman, Adam	\$26	Head Coach
Furst, Pat	\$23	Asst. Coach

C.B. West Football 6/27-6/30

Cathers, Chas	\$26	Head Coach
Thompson, Jeff	\$26	Head Coach
Kantor, Mike	\$23	Asst. Head Coach
Lynady, Ryan	\$23	Asst. Head Coach
Alejandro, Mario	\$18	Asst. Coach
Kim, Steve	\$18	Asst. Coach
Messina, James	\$18	Asst. Coach
Ciaudelli, Matt	\$18	Asst. Coach
Kovalic, Thomas	\$18	Asst. Coach
Smith, Alex	\$18	Asst. Coach

SUMMER FUN CAMP

<u>Instructor</u>	<u>Rate</u>	<u>Class</u>	<u>Dates</u>
Cox, Brian	\$26	Band	7/18-7/28
Feher, Kevin	\$26	Band	7/18-7/28
Werner, Larry	\$26	Band	7/18-7/28
Huuki, Ann	\$26	Ceramics	7/11-7/21
Lechniak, Mike	\$30	Click-N-Change	6/20-6/23, 6/27-6/30, 7/5-7/8
Lechniak, Mike	\$30	Be the Director	7/11-7/14, 7/25-7/28, 8/1-8/4
Scicluna, Danielle	\$26	Digital Arts	6/20-6/30, 7/18-7/21

Szagola, Garrett	\$30	Driver Ed (SUB)	As needed
Jovais, Travis	\$26	East Engineering	8/1-8/4
Benedix, John	\$26	Engineering	8/1- 8/4
Greico, Mike	\$26	Musical theater	6/20-6/30, 7/18-7/28
Gulla, Sharon	\$26	Orchestra	6/29-8/8 Wednesday only
Telly, Eileen	\$26	Orchestra	6/29-8/8 Wednesday only
Hunter, Sally	\$26	Photoshop	6/27-6/30, 7/5-7/8
Drages, Gail	\$14.43	Security	6/20-8/4
Robbie, Virginia	\$14.43	Security	6/20-8/4
Glaser, Jim	\$26	Singing	7/11-7/15
Ohrt, Joseph	\$26	Singing	7/11-7/15
Rogers, Jamie	\$26	Singing	7/11-7/15
Stellino, Kim	\$26	Singing	7/11-7/15
Talley, Sue	\$26	Singing	7/11-7/15
Villante, Chris	\$26	Singing	7/11-7/15
Sanchez, Ian	\$26	Singing/A Cappella	6/27-6/30
Stellino, Joe	\$26	Singing/A Cappella	6/27-6/30
Dallas, Chris	\$30	STEM	7/5-7/8, 7/11-7/14
Geneva, Steve	\$30	STEM	6/20-6/23, 6/27-6/30
Umani, Samantha	\$10.10	Theater -Student Worker	6/20-6/23, 6/27-6/30
Walker, Shannon	\$10.10	Theater-Student Worker	6/20-6/30, 7/18-7/28
Carroll, Kathleen	\$26	Teacher Academy	6/27-6/30, 7/18-7/21
Meehan, Darci	\$26	Teacher Academy	6/27-6/30
Evans, Samantha	\$26	Tennis	6/27-6/30, 7/5-7/8, 7/11-7/14

Motion Approved 9-0.

STUDENT ITEMS

Motion by Karen Smith, supported by Jerel Wohl, to approve the below Student Items:

FOREIGN EXCHANGE STUDENTS

The placement of two Foreign Exchanges Students at Central Bucks High School – South for the 2016-2017 school year.

TUITION STUDENTS

The request for CS to attend Tamanend Middle School for the 2016-2017 school year as a tuition student in the 8th grade.

STUDENT TRIPS

- Lenape Middle School Choir to travel to Salisbury, MD on June 16-19, 2016.
- Tamanend Middle School Choir to travel to Salisbury, MD on June 16-19, 2016.
- CB East Field Hockey Varsity Team to travel to Manheim, PA on July 17-20, 2016.
- CB East Field Hockey Junior Varsity Team to travel to Manheim, PA on July 21-24, 2016.
- CB West Boys Basketball Team to travel to Philadelphia, PA on August 5-7, 2016.
- CB East Girls Basketball Team to travel to Princeton University on August 6-7, 2016.
- CB West Varsity and JV Cheerleaders to travel to Beach Lake, PA on August 16-19, 2016.
- CB East Patriot Players to travel to New York on October 26, 2016.

- CB South Bands (Symphonic Band, Concert Band, Jazz Ensemble, Marching Titans) and the 9th Grade Unami Band to travel to Washington, D.C. and Maryland on April 27-29, 2017.
- CB East Choir to travel to New York City on April 27-30, 2017.
- CB South Choir to travel to Boston, MA on April 27-30, 2017.
- CB East/South/West World Language Course/Study Abroad: Spain students to travel to Salamanca and Madrid, Spain on July 10-19, 2017.

Motion Approved 9-0.

STAFF CONFERENCES

Motion by John Gamble, supported by Karen Smith, to approve the following staff to attend the listed conferences/workshops:

Name	Area	Dates	Conference name	Location	General Fund	Grants	Totals
Wine, Amy	Professional	6/7/16	50 Mindfulness Techniques for Children & Teens	King of Prussia		200	
Totals this meeting					-	200	200
Year to date from last meeting					19,805	46,043	65,848
Totals year to date			General fund budget	26500	19,805	46,243	66,048

Motion Approved 9-0.

Mr. Gamble mentioned the CB Cares Gala held this past weekend and thanked CB Cares for all they do to support the students and district.

Mr. Kopicki spoke about his observations of the district during his first week and thanked everyone for their warm and kind welcome. He stated that he is looking forward to becoming a part of the CB Team and is honored and humbled to represent the district and the community as Superintendent.

ADJOURNMENT

There being no further business before the Board, motion by John Gamble, supported by Meg Evans, to adjourn at 8:31 p.m.

Respectfully submitted,



Sharon L. Reiner
Board Secretary
Recording Secretary

CENTRAL BUCKS SCHOOL DISTRICT
Communications Committee Notes
May 25, 2016, 6:00 pm

MEMBERS PRESENT

Karen Smith, Chairperson
Meg Evans, Member
Glenn Schloeffel, Member

OTHER BOARD MEMBERS AND
ADMINISTRATORS PRESENT

Dennis Weldon
Sharon Collopy
Dr. David Bolton
Melanie Sullivan
Matt Murray
Sharon Reiner

PUBLIC COMMENT

There was no public comment.

PREVIOUS MEETING NOTES

This is the first meeting of the Committee.

INFORMATION/ DISCUSSION/ ACTION ITEMS

Communications Survey Executive Summary- Dr. Bolton summarized findings from the District Communications Survey given in December 2015. Over 3,000 responses were received and status was given on action items resulting from the survey. Building principals were provided with their results and have submitted action plan items. Mrs. Smith suggested reviewing one action item in-depth at each meeting going forward.

Communication Tools- Dr. Bolton presented a PowerPoint slide outlining communication tools used on the district and school levels. A video was shown detailing the mobile app that CB will unveil for next school year. There was discussion about expanding the use of district texts.

Community Outreach- Mrs. Sullivan presented a PowerPoint slide outlining community outreach done by the Community Relations office, students, and through community partnerships and CBTv programming. Video Specialist Matt Murray was introduced to board members. Mr. Schloeffel suggested more promotion of CBTv programming schedules. Mrs. Smith recommended more district video clips be made available online.

Mrs. Smith discussed the need to communicate to a greater range of district stakeholders. While outreach to parents has been a focus, she suggested regular communications to internal staff and the community via newsletters; more informational posters around the district; community forums/ focus groups; and outreach to parents new to the district. Mr. Weldon liked the idea of a Welcome Wagon function within in each school's home and school association to target new parents. Dr. Bolton detailed a buddy program that exists in the district to reach out to English as a Second Language (ESL) families.

Communications Audit- Mrs. Smith proposed conducting an audit of the district's communications effectiveness and reach. Mr. Weldon said that the evening's committee discussion had already been helpful in understanding communications needs. Mrs. Evans said that the survey results were a good look at the effectiveness of district communications to parents, although they did not provide insight about the greater community. Mrs. Collopy said that a paper newsletter sent to community members might be a good way to reach taxpayers.

Communications Staffing- Mrs. Smith stated that Central Bucks has one communications person for this large district, while North Penn has four and Centennial has two. She believes that Mrs. Sullivan is stretched in her current role. Mrs. Sullivan agreed that her position could be made completely full-time, given the size of the district and the need for a district communications professional to be accessible, invested, and proactive. Mrs. Sullivan clarified for Mr. Schloeffel that she is currently a 30-hour, 210-day employee. Communications staffing will be discussed further with Mr. Kopicki.

ANNOUNCEMENTS

The next meeting of the Communications Committee will be Wednesday, June 29, 2016.

ADJOURNMENT

The meeting was adjourned at 7:06 pm.

Notes submitted by Melanie Sullivan, Community Relations Coordinator

CENTRAL BUCKS SCHOOL DISTRICT
Curriculum Committee Notes
May 18, 2016

MEMBERS PRESENT

Sharon Collopy, Chair
Karen Smith, Member
Dennis Weldon, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Meg Evans	Dr. David Bolton	Jonathan Taylor
Paul Faulkner	Matt Gale	Jonathan Boyle
Glenn Schloeffel	Richard Kratz	

MEMBERS NOT PRESENT

Jerel Wohl, Member

PREVIOUS MEETING NOTES

The meeting notes from the March 9, 2016 and April 14, 2016 meetings were reviewed and approved without changes.

PUBLIC COMMENT

Brady Boylan, Eileen Henry-Plante and Nancy Santacecilia spoke about the weighting of courses in 9th grade. Cheryl Giacomelli spoke about the Everyday Math 4 program.

INFORMATION/DISCUSSION

Proposed Approval of Technology and Engineering Courses:

Mr. Jonathan Boyle, Assistant Principal at Tamanend Middle School, Mr. Matt Gale, House Principal at Central Bucks High School South, and Mr. Jonathan Taylor, Technology and Engineering Education Teacher at Central Bucks High School West presented two revised courses for middle school and four revised courses for high school. The middle school courses were revised to incorporate units in coding. The high school courses were revised to combine current architecture courses with engineering topics. The new high school course will be about 50% of each content area.

The courses presented were:

1. Foundations of Engineering (Middle School)
2. Principles of Engineering (Middle School)
3. Exploring Engineering and Architecture (High School)
4. Engineering and Architecture 1 (High School)
5. Engineering and Architecture 2 (High School)
6. Engineering and Architecture 3 (High School)

All courses were recommended to be placed on a future Board meeting agenda for consideration of approval.

Everyday Math 4 – update on material review:

Mr. Richard Kratz, District Math Supervisor, presented an update on the review process of the Everyday Math 4 program. Twenty-two teachers have met since February to review the materials and incorporate some of them in to their classroom. The committee was impressed by the resources and quality of the activities. They found the program very different in terms of content covered and that it would require extensive training for teachers to implement effectively.

The committee unanimously voted to recommend that the district not consider Everyday Math 4 at this time and, rather, to follow the normal Math curriculum review cycle. During the 2016-2017 school year, the district will select programs to pilot during the 2017-2018 school year. Teachers will be fully trained during the 2018-2019 school year with the new program implemented for the 2019-2020 school year.

Questions were asked by the Board regarding the timing of the pilot, other programs that may be considered, strengths and weaknesses of the current program, and details for addressing traditional algorithms in the current program.

Response to Public Comment – High School Music Scheduling:

Dr. Bolton presented an overview of music scheduling at the high school level and the research he did regarding two issues raised during public comment in January and February: Can core subject classes be offered during A/B schedule? and Are music students at a disadvantage in terms of GPA because of the A/B scheduling?

Dr. Bolton ran a sample schedule in which he scheduled the most common Honors course on an A/B schedule for the current 10th graders at Central Bucks High School West. His research found that:

1. The best case scenario is that 43% of music students could take the Honors course.
2. The class size for non-music students would increase by 2 students per section.
3. The number of scheduling conflicts would rise for both music and non-music students.
4. Both students and core teachers would have more classes – lessening one of the benefits of block scheduling.

In looking at GPA and class rank data from the past three school years, Dr. Bolton reported that music students are well-represented. On average, music students are 25% of the total but they represent 31% of the top 20 students in any given year. Accommodations are routinely granted for music students who are looking to schedule 27 week Advanced Placement courses.

Update on the Elementary Reporting System – adding parents to the revision committee

Dr. Bolton presented a proposal regarding revisions to the Elementary Reporting Document. For the 2016-2017 school year, he will meet with the current Advisory group to lessen the number of Success Standards and Learning Descriptors. Grades will be added to the report for students in grades 5 and 6 and Dr. Bolton will meet with those teachers to discuss this change and how best to accommodate both letter grades and standards on the same report.

A group consisting of teachers, parents, administrators, and Board members will begin meeting in June in order to make a recommendation on a new elementary reporting document for the 2017-2018 school year. Committee members stressed the importance of parent involvement and communication throughout this process. Regular updates will be shared through the Curriculum Committee and Home and School Associations.

Update on the Weighting of 9th grade Core Courses:

Dr. Bolton reported that the curriculum supervisors met with 9th grade teachers in March and all agreed to develop weighted Honors courses in English, Math, Science, and Social Studies for the 2017-2018 school year. Curriculum development will begin in the summer and continue through next school year. New courses should be ready for consideration in the spring of 2017. Ms. Collopy asked Dr. Bolton to consider if Spanish 2 should also be offered as an honors course.

NEXT MEETING

Date and time of a potential June meeting will be determined at a later date based on availability and agenda items.

ADJOURNMENT

Notes submitted by Dr. David Bolton, Assistant Superintendent for Elementary Education

CENTRAL BUCKS SCHOOL DISTRICT

Finance Committee Notes

May 11th, 2016

Committee Members Present

Jerel Wohl, Chairperson
Beth Darcy, Member
Glenn Schloeffel, Member

Dave Matyas, Business Administrator
Susan Vincent, Director of Finance

Committee Members Absent

Paul Faulkner, member

Other Board Members and Administrators Present

Sharon Collopy
Meg Evans
Dennis Weldon
Corinne Sikora,, Student Services Supervisor

Craig Linn Regional Manager Aramark
Leah Huf, General Manager for CBSD, Aramark
Barbara Rundle, Director, Aramark

The Finance Committee meeting was called to order at 7:00 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

Four members of the public were present.

Review of Notes

The April 20, 2016 Finance Committee meeting notes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

Sustainability Options in Food Service - Leah Huf of Aramark presented the difference between Recyclables and Compostables. An item that is recyclable is a substance or object that is able to be collected, separated, or otherwise recovered from the waste stream through an established recycling program for reuse or use in manufacturing or assembling another item. An item that is compostable is any object that all materials in the item will break down into, or otherwise become part of, usable compost in a safe and timely manner, in an appropriate composted facility or in a home compost pile or device which return nutrients back into the soil.

Most schools use foam products in some form to serve student meals. There are no paper recyclable options for food service products as food or oil contaminated paper cannot be recycled. Plastic, metal and glass items need to be washed prior to placing them in a recycling bin for further processing.

To switch from foam products and plastic utensils to compostable products would add approximately \$.19 to the price of a lunch. A separate compostable bin must be used to collect compostable materials while they await a special pickup from an area recycler/composter.

The school district could also consider using plates, bowls, and utensils that can be run through dishwashers, but most current district dishwashers do not have the speed and capacity to handle the additional workload during the lunch serving period.

The committee recommended a limited hybrid approach to providing food service in a more sustainable manner.

1. Look at providing reusable items in the high schools for students purchasing made-to-order items.
2. Explore compostable clamshell containers and associated contract for compost pick up for students at CB West who have privileges to eat outside the cafeterias.
3. So as not to cause modifications to the current food service contract, explore having the district buy the supplemental compostable and reusable containers.
4. Start of implementation would be for September 2016.

Renew Food Service Contract - An overview of the food service contract process was provided.

- Food Service is very heavily regulated by the Federal Government.
- The Food Service Contract is a series of one-year contracts over a five year period.
- At the end of the five years, the district must conduct a formal Request for Proposal (RFP) process and ask for bids for our food service contract from all companies that are approved by the Pennsylvania Department of Education (PDE).
- The RFP award criteria are financial, marketing, menu planning, personnel, and student/parent involvement.
- The 2016-17 school year would be the third year of the potential five-year contract with Aramark.
- If the district is unhappy with the service provided, we can terminate the contract at the end of each year.
- The yearly contract renewal is much simpler than the RFP process that must take place every five years.
- Aramark's contract requires that they guarantee at least \$750,000 per year in revenues to the district. These revenues are used to pay for custodial services, utilities, trash removal, equipment repairs, and equipment replacement.
- For 2015-16 it was decided that Aramark would reduce the revenue guarantee from \$750,000 to \$650,000 in exchange for making more elementary menu items from scratch.
- For the one-year renewal, Aramark must develop a budget for 2016-17 for staff, supplies and equipment and keep any proposed cost increases below USDA Consumer Price Index limits.
- The budget information must be sent to PDE for their review and approval to make sure the proposed one-year contract extension meets guidelines.
- There are PDE staff members' initials on each page of the proposed contract to certify their review.
- For 2016-17 Aramark proposed price increase for a la carte items is .7%. No other price increases for breakfast or lunch are proposed.

The committee recommended that the one year renewal of the food service contract be placed on the Board agenda for consideration.

Policies - The committee reviewed two policies associated with food service that are a result of federal regulation changes and recommended policy language by the Pennsylvania School Boards Association (PSBA).

The first policy, Conflict of Interest, is a brand new policy that PSBA developed in response to the Federal Government's new regulations called Uniform Grant Guidance (UGG). UGG is a series of regulations and guidelines that must be followed by all organizations that receive federal funding.

The conflict of interest policy, the food service policy, and the district travel policy must all be approved by the Board prior to June 30th. Jeff Garton is reviewing the Conflict of Interest and Food

Service Policies. Dr. Bolton will put these policies on the Policy Committee Agenda for review. There are also a series of administrative procedures that must be implemented however, those procedures can be implemented after July 1st.

The administrative procedures address cash management, indirect costs, accounting for fixed assets, procurement, program monitoring and food service. These new policies and guidelines are a good example of mission growth. When you look through the new food service policy, there are a lot of references to oversight.

Budget Update – A review of the latest figures from PDE show an additional subsidy allocation of about \$10,000 for CBSD. This is not much change but it is the latest estimate we have from PDE.

PLANCON – State reimbursement of construction expenses has some new details being proposed by the state legislature. The state is now authorized to borrow up to \$2.5 billion to reimburse school districts. However, instead of a yearly reimbursement of a portion of principal and interest payments, the state may give school districts a present value lump sum amount and a requirement to defease outstanding debt with the lump sum.

Finance Committee Reporting – The committee discussed the financial information it would like to see from administration on a monthly basis and the formatting of the information. The committee is requesting three years of historical expenditure data, the current year budget, projected expenses through the end of the fiscal year, variance percentage between the current budget and the projected expenses, year to date expenses, and five years of financial forecasts. Other financial informational items should continue to be reported as a brief overview at the start of each meeting. Jerel Wohl, Finance Committee Chairperson, was asked to survey other Board members who were not present for the committee meeting to see if they agreed with the financial reporting proposal.

Budget Transfers – The annual expenditure budget is approved on a detailed state mandated format. As the fiscal year progresses, actual required expenditures may exceed the original budget in certain categories and also some expenditures may fall below the original budget in other categories. The State requires that the Board approve budgetary transfers to cover all higher than anticipated expenditures that occur in budget categories. The committee recommended that the budget transfers be placed on the Board agenda for consideration.

ADJOURNMENT

The meeting adjourned at 10:10p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee.

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Meeting Notes
May 18, 2016

Committee Members Present

Glenn Schloeffel, Chairperson
John Gamble, Member
Dennis Weldon, Member
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Karen Smith	Sharon Collopy
Meg Evans	David Bolton
Ken Rodemer	Bill Slawter
Suzanne Moffat	Luisa Isernia

The meeting was called to order at 6:00 PM by Glenn Schloeffel.

PUBLIC COMMENT

None

REVIEW OF MEETING NOTES

The April 20, 2016 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report.

Scott Kennedy reviewed proposals to refinish gym floors at Kutř ES, Unami MS, and Groveland ES. The committee asked about the warranty for the Kutř resurfacing. Scott Kennedy will confirm the duration of the warranty. The committee agreed to move forward with presenting the recommendation to the full Board.

Scott Kennedy informed the committee that Jeff Garton has offered an opinion and the trash removal contract will be on the agenda at the May 24, 2016 Board Meeting.

Scott Kennedy reviewed the process for purchasing electricity and natural gas. Current market conditions are favorable to extend our contract beyond May 2017. A contract extension with Amerex along with a purchasing resolution will be presented in the next few months.

War Memorial Field study. Meeting was held on 4/22 with Jason Bucher to review priorities. Next step is to schedule a design meeting with the architect.

Scott Kennedy and Bill Slawter presented on overview of the athletic fields which included a summary of fields, recommendation of use, current maintenance of fields, review of past practices regarding fields, and discussion topics for future options. Glenn Schloeffel recommended the forming of a Citizen Advisory Committee per policy #905 to share ideas and develop plans for the maintenance/repair of athletic fields. The committee agreed to move forward with presenting the recommendation to the full Board.

Scott Kennedy reviewed the proposed project and lease agreement between CBSD and American Legion baseball. Steve Ruane and Matt Ruane reviewed the plans. The committee agreed that Jeff Garton should develop a draft lease agreement.

Scott Kennedy presented the revised facility use fee schedule which incorporates language for the "adopt a field" program. The committee agreed to move forward with presenting the recommendation to the full Board.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison

CENTRAL BUCKS SCHOOL DISTRICT
Policy Committee Meeting Notes
May 25, 2016

MEMBERS PRESENT

Dennis Weldon, Chair
Karen Smith, Member
Meg Evans, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Glenn Schloeffel Dr. David Bolton Mr. Dave Matyas

MEMBERS NOT PRESENT

Paul Faulkner, Member

PUBLIC COMMENT

There was no public comment.

REVIEW OF MEETING NOTES

The Meeting Notes from the April 27, 2016 meeting were reviewed and no edits were suggested.

INFORMATION/DISCUSSION

Policy 116 – Tutorial Instruction

Recommendations from Mr. Jeff Garton, District Solicitor, were considered. Decision was made to move the policy to second read (approval) at the next Board meeting.

This policy contains changes that were recommended from PSBA in regards to students who are not enrolled in Central Bucks, but rather receive their education from a private tutor. The additional language reflects changes in school code that require submission of federal/state criminal history checks and child abuse clearances to the school district by private tutors.

Policy 127 – Assessment of Educational Programs

Recommendations from Mr. Jeff Garton, District Solicitor, were considered. Decision was made to move the policy to second read (approval) at the next Board meeting. This policy contains changes that were recommended from PSBA and better represents current district practices.

Policy 137 – Home Education Program

Recommendations from Mr. Jeff Garton, District Solicitor, were considered. Changes to the policy were made to include provisions in Act 24 P.S. 211 as well as providing clarifying language. The Home Education Policy was updated to reflect changes to the Home Education requirements due to the passing of Act 196 of 2014. Changes to the policy include supervisor responsibilities, graduation requirements, diploma options, and Home Education transfer procedures within the state of Pennsylvania.

This policy will be recommended to the full Board for first read at an upcoming meeting.

Policy 217 – Graduation Requirements

Recommendations from Mr. Jeff Garton, District Solicitor, were considered. Changes to the policy were made to more clearly delineate expectations from Policy 137 as well as to provide clarifying language. This policy contained changes that were required based on changes made at the state level regarding Keystone exams. The law was recently updated so that these requirements begin with the class of 2019. That change is reflected in the

new policy language. This changes also includes consistent language for all graduates. The previous policy delineated the class of 2017 because of the state law. That delineation is no longer necessary.

This policy will be recommended to the full Board for first read at an upcoming meeting.

Policy 626 – Federal Fiscal Compliance

This is a revision as a result of the Federal Uniform Grant Guidance (UGG).

The policy requires the school districts to establish and maintain a sound financial management system and sets federal grant management standards. This policy is meant to set a standard to ensure that all federal funds received by the school entity are administered in accordance with federal requirements. Policy 626 is a type of umbrella policy that all address other UGG requirements such as Standards of Conduct, Employee Time and Effort Reporting, Record Keeping, Subrecipient Monitoring and Compliance Violations.

This policy will be recommended to the full Board for first read at an upcoming meeting.

Policy 626.1 – Travel Reimbursement – Federal Programs

This is a new policy as a result of the Federal Uniform Grant Guidance.

This policy ensures that travel costs incurred in the course of performing services related to official business as a federal grant recipient comply with the UGG. School entities may have detailed procedures related to reimbursement of expenses for Board members and employees. This policy refers to policies 004 and 331 and any established procedures related to travel reimbursement.

This policy will be recommended to the full Board for first read at an upcoming meeting.

Policy 808 – Food Services

This is a revision as a result of the Federal Uniform Grant Guidance.

Policy 808 has been revised to reflect requirements related to hiring standards and continuing education and training for food service personnel, as well as guidance to ensure that school entities administering school nutrition programs and receiving federal financial assistance from the U.S. Department of Agriculture (USDA) provide public notice of nondiscrimination in the school nutrition programs, and a process for submitting civil rights complaints in regard to their participation in such programs. Language related to non-program foods and procurement compliance were also added to the policy to address additional provisions of the National School Lunch.

This policy will be recommended to the full Board for first read at an upcoming meeting.

Policy 827 – Conflict of Interests

This is a new policy as a result of the Federal Uniform Grant Guidance.

As part of the general federal procurement standards, school districts must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees and Board members engaged in the selection, award and administration of contracts. In addition to the UGG requirements related to standards of conduct and organizational conflicts, the policy was drafted to incorporate requirements of the State Ethics Commission Regulations and board policies related to governance, employee conduct, employee and school gifts, and investments.

This policy will be recommended to the full Board for first read at an upcoming meeting.

PSBA Policy Review

Information received from PSBA was reviewed and discussed. Two items that need further clarification are the fee and the section on Ownership Rights. The Committee will be recommending this review for Board approval pending Mr. Weldon's conversation with Mr. Garton on these two items. This would serve as a comprehensive review and redrafting of the complete policy manual based on changes in laws and regulations, court decisions, and recommended best practices.

ANNOUNCEMENTS

The next meeting is scheduled for June 29, 2016 beginning at 7:00 p.m. at the Administrative Services Center (20 Welden Drive)

ADJOURNMENT

Notes submitted by Dr. David Bolton, Assistant Superintendent for Elementary Education



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, April 19, 2016 at 7:06 PM at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance was led by Beth Ahlborn's Autistic Support Class located at BCIU #22 at Samuel Everitt (Neshaminy School District).

ROLL CALL ATTENDANCE

Members

Mr. Michael Hartline, President (Centennial)
Mrs. Pamela Strange (Bensalem) *Telephone*
Mr. John D'Angelo (Bristol Borough)
Mrs. Helen Cini (Bristol Township) *Telephone*
Mr. John Gamble (Central Bucks) *Telephone*
Ms. Kyle McKessy (Council Rock)
Mrs. Wanda Kartal (Morrisville) *Telephone*
Ms. Irene Boyle (Neshaminy)
Mrs. Sandra Weisbrot (New Hope/Solebury)
Mrs. Carol Clemens (Palisades)
Mrs. Alison Smith (Pennsbury)
Mr. Ronald Jackson (Quakertown)

ABSENT: Members

Mrs. Ada Miller Vice President (Pennridge)

OFFICERS:

Executive Director

Deputy Executive Director

Secretary

Treasurer

Dr. Mark Hoffman
Dr. Michael Masko
Mrs. Elizabeth Bittenmaster
Mrs. Paula Harland

PRESENTATION – The presentation was made by Jill Seidman, Director for Early Childhood Services, on “Early Childhood Services: Making a Difference”.

SPECIAL EDUCATION MINI REPORT – The mini report was provided by Jill Seidman on “Early Childhood Services: Making a Difference”.

PROGRAMS & SERVICES MINI REPORT – The mini report was provided by Dr. Rachel Holler on “Bucks County Intermediate Unit #22 Advisory Councils.”

AWESOME NEWS REPORT – Dr. Mark Hoffman shared various awesome news.

PUBLIC PARTICIPATION – None

Upon a motion by Mrs. Sandra Weisbrot, seconded by Mr. John D’Angelo and passed unanimously by voice vote of twelve (12) Board Members, the Board approved Items #1-33:

RESULTS ON ELECTION OF BOARD MEMBERS

The results on the election by mail ballot of the Bucks County Intermediate Unit #22 Board of School Directors was presented. (Refer to Motion in April 19, 2016 Board Agenda).

APPROVAL OF MINUTES

Approved the Minutes from the March 15, 2016 Board Meeting. (Refer to Minutes in April 19, 2016 Board Agenda).

APPROVAL OF TREASURER’S REPORT

Approved the Treasurer’s Report for the period of July 1, 2015 through March 31, 2016. (Refer to Report in April 19, 2016 Board Agenda).

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the month of March 2016. (Refer to Report in April 19, 2016 Board Agenda).

APPROVAL OF BUDGETS

Approved the 2015-2016 School Improvement Support for Priority Schools for the period of October 1, 2015 to September 30, 2016 in the amount of \$1,014,950; and the 2015-2016 Statewide System of Support for the period of October 1, 2015 to September 30, 2016 in the amount of \$153,201. (Refer to Budget Reports in April 19, 2016 Board Agenda).

APPROVAL OF BUDGET REVISION

Approved the revision to the 2015-2016 Title I Neglected Budget for the period of July 1, 2015 to June

30, 2016 in the amount of \$21,353. (Refer to Budget Report in April 19, 2016 Board Agenda).

AUTHORIZE SUBMISSION OF PROGRAMS AND SERVICES/INSTRUCTIONS MATERIALS AND RESEARCH BUDGET

Authorized the Submission of the 2016-2017 Programs & Services/Instructional Materials and Research Budget in the amount of \$1,683,597 to the Pennsylvania Department of Education.

APPROVAL OF AGREEMENT AND ADDITIONAL SERVICES

Approved the following Early Childhood Private Provider Agreement and Additional Services for the period of July 1, 2015 through June 30, 2016 in the total amount of \$43,000:

Agreement

Humanus Corporation (PCA)	\$10,000
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Additional Services

BARC Development Services, Inc. (SP)	25,000
Easter Seals (OT)	<u>8,000</u>

Total:	\$43,000
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APPROVAL OF AGREEMENTS

Approved the Extended School Year Service Agreements with the following Private Providers for the period of July 1, 2016 through August 5, 2016 in the estimated total amount of \$65,000:

Abington Speech Pathology Services, Inc.	(Est.) \$13,000
Pediatric Therapeutics, Inc.	(Est.) \$42,000
Pediatric Therapeutic Services, Inc.	<u>(Est.) \$10,000</u>
Total:	(Est.) \$65,000

APPROVAL OF AGREEMENT

Approved the Affiliation Agreement with Kutztown University for the period of April 20, 2016 through April 19, 2021 at no cost. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Special Education Agreement with Wissahickon School District for the period of January 5, 2016 through June 30, 2016 for a revenue amount of \$36,881.52. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Special Education Agreement with Upper Perkiomen School District for the period of March 10, 2016 through June 30, 2016 for a revenue amount of \$13,167. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Upper Perkiomen School District for Speech/Language Professional Development Workshops for the period of February 1, 2016 through June 30, 2016 for a revenue amount of \$9,600. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Referral Agreement with Mental Health Association of Southeastern Pennsylvania for the period of April 20, 2016 through April 19, 2018 at no cost. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Professional Service Agreement with Tuscarora Intermediate Unit #11 for Consultation/Training/Technical Support on Preschool Positive Behavior for the period of July 1, 2015 through June 30, 2016 for a revenue amount not to exceed \$13,600. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Special Education Agreement with Sweet Stevens Katz & Williams LLP for Legal Consultation Services for the period of July 1, 2016 through June 30, 2017 and year to year thereafter, unless terminated by either party for an annual amount of \$12,600. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF PROPOSAL

Approved the Proposal for the Creation of an Accredited Bucks County Intermediate Unit #22 School Psychology Internship Program for the period of April 20, 2016 through April 19, 2017 and year to year thereafter for an annual maximum amount of \$44,000. (Refer to Proposal in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with PD Campus, LLC for the period of April 19, 2016 through April 19, 2017 for the following revenue amounts: \$75 per course taker for iPad and 3D printing courses; and \$100 per course taker for Chromebook and STEM courses. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENTS

Approved the Agreement with Instructure, Inc. to purchase Canvas licensing and support services for the period of April 20, 2016 through June 30, 2019 for the amount of \$40,325; and approved to enter into agreement with Palisades School District to purchase Canvas LMS User Accounts from Instructure, Inc. on the district's behalf for the period of April 20, 2016 to June 30, 2019 in the amount of \$42,830, contingent upon Palisades School District board approval on April 20, 2016. (Refer to Agreements in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Edgenuity, Inc. to purchase full time multi-course enrollments and semester course enrollments based upon school district request from June 1, 2016 to May 30, 2017. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF CONTRACTS AND PURCHASES

Approved the following Contracts and Purchases for the month of March for the total amount of \$232,703.63:

CONTRACTS & AMENDMENTS	DESCRIPTION	BUDGET	AMOUNT
Anzio Academics, Inc.	Presenter Agreement for Eight (8) CPE On-Line Credit Courses During the Summer 2016	Local In-Service	\$18,400.00
Michael Baime, M.D.	Presenter Agreement for The Mindful Leader Workshop on May 6, 2016	Local In-Service	1,800.00
Michael Bielawski	Presenter Agreement for Three (3) CPE On-Line Credit Courses During the Summer 2016	Local In-Service	7,200.00
Rhonda Bielawski	Presenter Agreement for Two (2) CPE On-Line Credit Courses During the Summer 2016	Local In-Service	4,800.00
Lori M. Borman	Presenter Agreement for Two (2) Training Workshops on April 25, 2016 and April 26, 2016	Head Start	700.00
Comcast, Inc.	Internet Service for Three (3) Head Start Locations	Head Start	5,935.32

CONTRACTS & AMENDMENTS	DESCRIPTION	BUDGET	AMOUNT
Dell Marketing LP	Adobe Creative Cloud Desktop Apps and Term License from June 26, 2016 to June 25, 2017	Technology Services	4,746.25
Dynamic Resources, LLC	Presenter Agreement for Building Better Readers Workshop on May 12, 2016	Speech	1,550.00
LRP Publications	Subscription to Special Education Publications for April 20, 2016 to April 19, 2017	Special Education Administration	3,000.00
Christine Roman	Presenter Agreement for CVI Training Workshop on June 1, 2016	Vision	2,000.00
Dr. Kim Shienbaum (dba: International Teaching Consortium)	Presenter Agreement for Four (4) CPE On-Line Credit Courses During the Summer 2016	Local In-Service	8,000.00
Solarwinds	Technology Services and Licenses for 2016-2017	Technology Services	7,663.64
Worth & Company, Inc.	HVAC Maintenance for the Quakertown Plaza Shopping Center Facility through March, 2017	Life Skills	950.00
Sub-Total:			<u>\$66,745.21</u>

CONTRACT RENEWALS	DESCRIPTION	BUDGET	AMOUNT
3M Cogent, Inc.	LiveScan Maintenance Fee from March 1, 2016 to February 28, 2017	Fingerprinting	\$600.00
Maine Mathematics/Science Alliance	Additional Presenter Expenses for Two (2) Day Workshops and One (1) Workshop Follow Up	Title II	1,940.94
Zipbridge, LLC	Conference Call Communicator Annual Service Plan from April 1, 2016 to March 31, 2017	Technology Services	998.00
Sub-Total:			<u>\$3,538.94</u>

PURCHASES	DESCRIPTION	BUDGET	AMOUNT
Dell Marketing, LP	Computers for Bucks County Youth Center	Title I	\$29,524.98
Dell Marketing, LP	Dell Computers for Non-Public Program	Non-Public Program	63,913.20
ePlus Technology	Cisco Equipment for Head Start Program	Head Start	41,601.30
	Cisco Phones	Capital Projects	27,380.00
Sub-Total:			\$162,419.48
Grand Total:			\$232,703.63

APPROVAL OF PROPOSALS

Approved the Proposals with Aldie Counseling Center and TMA Bucks for Strategic Planning Services for the period of April 2016 to September 2016 for the total revenue amount of \$5,000. (Refer to Proposals in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Edgenuity, Inc. to purchase full time multi-course enrollments and semester course enrollments based upon school district request from June 1, 2016 to May 30, 2017. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Accutrace, Inc. to provide their Act 168 Accutrace Managed Platform to the Bucks County IU #22 to be used for tracking of Act 168 Disclosure Release Forms for potential new hires for the period of April 19, 2016 Until Terminated by Either Party with 30 days written notice at a cost of \$5.00 per potential new employee. (Refer to Agreement in April 19, 2016 Board Agenda)

APPROVAL OF LEASE AGREEMENT

Approved the New Lease Agreement with Neshaminy School District to replace current Lease Agreement for BCIU #22 at Samuel Everitt for the period of July 1, 2016 through June 30, 2023 for the total amount of \$2,359,144 pending legal review.

APPROVAL OF BID AWARD

Approved to Award the New Air Conditioning Single Prime Lump Sum Bid Contract at BCIU #22 at Samuel Everitt to Myco Mechanical, Teleford, PA for the period of April 2016 through August 2016 in the amount of \$474,000, pending legal counsel review by both parties.

APPROVAL OF AGREEMENTS

Approved the Extension of Telecommunications and Internet Access Service with Sunesys, LLC for services to Nonpublic schools in Bucks County: a One-Year Extension with Newtown Friends School and a Month-to-Month Extension with Archbishop Wood High School for the period of July 1, 2016 through June 30, 2017 in the amount of \$27,000, pending legal counsel review by both parties.

Approved a One-Year RWAN Service Agreement Extension with Newtown Friends School for the period of July 1, 2016 through June 30, 2017 in the amount of \$18,853, pending legal counsel review by both parties.

Approved the Month-to-Month RWAN Service Agreement Extension with Archbishop Wood High School for the period of July 1, 2016 through June 30, 2017 in the amount of \$18,640, pending legal counsel review by both parties.

APPROVAL TO CONTRACT

Approved to Contract for a Lit Fiber Circuit between BCIU #22 at Samuel Everitt to Maple Point Middle School through Sunesys, LLC for the period from July 1, 2016 through June 30, 2021 in the amount of \$37,800, pending legal counsel review by both parties.

APPROVAL OF LEASE AGREEMENT

Approved the New Lease Agreement with East Swamp Church for the period of May 1, 2016 through June 30, 2016 in the amount of \$6,118, pending legal counsel review by both parties.

APPROVAL OF POLICY READING

Approved the Introductory Reading of Policy 626 – Federal Fiscal Compliance. (Refer to Policy in April 19, 2016 Board Agenda)

APPROVAL OF POLICY READING

Approved the Introductory Reading of Policy 916 – Volunteers. (Refer to Policy in April 19, 2016 Board Agenda)

APPROVAL OF POLICY READING

Approved the First Reading of Policy 806 – Child/Student Abuse as updated by the Pennsylvania School Boards Association (PSBA). (Refer to Policy in April 19, 2016 Board Agenda)

APPROVAL OF HEAD START/EARLY HEAD START INFORMATION/ACTION ITEMS

Approved the Information/Action Items of the Head Start/Early Head Start Policy Council as presented at the Head Start/Early Head Start Policy Council meeting held on April 12, 2016. (Refer to Report in April 19, 2016 Board Agenda)

APPROVAL OF HUMAN RESOURCES ITEMS

Approved the Human Resources Items (A through F) for April 2016. (Refer to attached Report dated April 19, 2016).

INFORMATION ITEMS: Rebecca Malamis, Esq. provided a Legislative Report.

OLD BUSINESS – None

NEW BUSINESS – None

PUBLIC PARTICIPATION - None

ADJOURNMENT

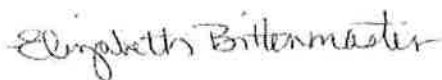
Upon a motion by Mrs. Alison Smith, seconded by Mr. Ronald Jackson, and passed by unanimous voice vote of twelve (12) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 8:00 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: **Tuesday, May 17, 2016 at 7:00 PM** at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Respectfully Submitted,



Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
April 11, 2016

- I. The regular meeting of the MBIT Executive Council was convened on Monday, April 11, 2016 at 5:32 p.m. by Mr. John Gamble, Vice Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

Council Members

Mr. John Capriotti, New-Hope Solebury S.D.
Mrs. Beth Darcy, Central Bucks S.D.
Mr. John Gamble, Central Bucks S.D.
Mrs. Karen Smith, Central Bucks S.D.
Mr. Charles Kleinschmidt, Centennial S.D. (Arrived at 5:42 PM)
Mrs. Wendi Thomas, Council Rock S.D.

Absent

Ms. Kati Driban, Centennial S.D.
Dr. Bill Foster, Council Rock S.D.
Mr. Mark B. Miller, Centennial S.D.

Others in Attendance:

Mrs. Denise Dohoney, Assistant Director
Mr. Jeffrey Garton, Esq., School Solicitor
Mr. Richard Hansen, Facility Supervisor
Mrs. Roberta Jackiewicz, Assistant Board Secretary
Mr. Vincent Loiacono, Director of Facility Operations
Mrs. Stacy Pakula, Career and Technical Education Supervisor
Mrs. Kathryn Strouse, Administrative Director
Mr. Robert Vining, Business Manager

- II. Guests at the meeting included Mr. Mark Gage, Culinary Arts Teacher, Mr. Michael McCombe, Culinary Arts Teacher and Culinary Arts Students Devon DePhillips and Olivia Lafferty.
- III. Mr. Gamble reported that the SkillsUSA State Competitions will be held in Hershey, PA on April 13 through April 15. Middle Bucks is sending 18 students to compete in areas including audio production, building construction, electrical construction wiring, first aid/CPR and television video production. The performance test for NOCTI will be held on April 25. He concluded by sharing that the main entrance of the school will be opening on April 13.
- IV. Mrs. Darcy moved, Mrs. Thomas seconded, passed unanimously, to approve the minutes of the March 14, 2016 meeting. Attachment 1 (pg. 7)

V. Routine Business:

A. Administrative Report

1. Mr. Gage, Mr. McCombe and the culinary students shared information about two grants they received this year and how the grant money enhanced their education program.

Mr. McCombe explained the Seed Change Mini Grant funded by the National Farm to School Network with a generous donation by the Walmart Foundation. The Culinary Arts program worked with the Health Occupations program and modified recipes to use local produce and reduce saturated fat. They also partnered with the Practical Environmental Landscaping program to start a hydroponic garden and purchased two aeroponic tower garden systems.

The students shared information about their field trip to Cecil Creek Farm for a farm to table presentation and lunch. They also participated in a winter squash tasting where they learned about the varieties of squash and watched demonstrations on the various ways it can be prepared. The grant also provided training for the teachers. Mr. McCombe added that the students will have the opportunity to go to a vegan restaurant and do healthy cooking demonstrations at some of the junior high schools to share the value of eating healthy food versus junk food.

The Culinary Arts program also received the Beef in the Classroom grant funded by the Beef Checkoff, which allowed them to purchase beef products to educate the students. The students had the opportunity to learn about different cuts and grades of beef, cost control, and see demonstrations on meat cutting. The students were also able to work with the meat and taste the various cuts.

Mr. Kleinschmidt arrived at 5:42 PM

Mr. Gamble announced that an Executive Session would be held immediately after the regular meeting for a personnel matter and student matter.

- B. Mrs. Darcy moved, Mrs. Thomas seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 13)

C. Committee Reports

1. Dr. Weitzel, Superintendent and Chairperson of the Professional Advisory Council said there was nothing to add to the minutes in the packet. Attachment 3 (pg. 14)
2. The Finance Committee meeting scheduled on Tuesday, April 5, 2016 at 4:30 PM was cancelled. – Charles Kleinschmidt, Chairperson. Attachment 4 (pg. 15)

3. The Building, Security and Technology Committee meeting scheduled on Tuesday, April 5, 2016 at 5:15 PM was cancelled. – John Capriotti, Chairperson. Attachment 5 (pg. 16)
4. The Program, Policy and Personnel Committee meeting scheduled on Tuesday, April 5, 2016 at 6:00 PM was cancelled. – John Gamble, Chairperson. Attachment 6 (pg. 17)
- D. Mrs. Thomas moved, Mrs. Smith seconded, passed unanimously, to approve the Cash Payments Report for March. Attachment 7 (pg. 18)
- E. Mrs. Darcy moved, Mrs. Smith seconded, passed unanimously, to approve the Treasurer's Report for February. Attachment 8 (pg. 32)

VI. Current Agenda Items

A. Personnel Items

1. Mrs. Darcy moved, Mrs. Thomas seconded, passed unanimously, to approve the qualifying leave of absence consistent with Policy #435.1 – Family and Medical Leave for Marsha Moyer, Health Sciences Teacher, effective April 25, 2016.
2. Mrs. Darcy moved, Mrs. Thomas seconded, passed unanimously, to approve the additions to the substitute staff listing for the 2015-2016 school year. Attachment 9 (pg. 48)

B. Policies

1. Mr. Kleinschmidt moved, Mrs. Darcy seconded, passed unanimously, to accept for adoption new Policy No. 307 – Student Teachers/Interns in the Employees Section. Attachment 10 (pg. 49)
2. Mr. Kleinschmidt moved, Mrs. Darcy seconded, passed unanimously, to accept for adoption new Policy No. 824 – Maintaining Professional Adult/Student Boundaries in the Operations Section. Attachment 11 (pg. 51)
3. Mr. Kleinschmidt moved, Mrs. Darcy seconded, passed unanimously, to accept for adoption new Policy No. 916 – Volunteers in the Community Section. Attachment 12 (pg. 58)

C. Other Matters for Consideration

1. Mrs. Darcy moved, Mrs. Smith seconded, passed unanimously, to approve the revised 2015-2016 Li'l Bucks Partners in Learning calendar. Attachment 13 (pg. 63)

2. Mrs. Darcy moved, Mrs. Smith seconded, passed unanimously, to approve the 2016-2017 Li'l Bucks Partners in Learning calendar. Attachment 14 (pg. 64)
3. Mrs. Darcy moved, Mrs. Smith seconded, passed unanimously, to approve the revised 2015-2016 MBIT school calendar. Attachment 15 (pg. 65)
4. Ms. Darcy moved, Mrs. Smith seconded, passed unanimously, to approve the 2016-2017 MBIT school calendar. Attachment 16 (pg. 67)
5. Mrs. Darcy moved, Mrs. Smith seconded, passed unanimously, to approve the additional field trip for the 2015/16 school year. Attachment 17 (pg. 74)
6. Mrs. Darcy moved, Mrs. Smith seconded, passed unanimously, to approve the agreement between Middle Bucks Institute of Technology and the Bucks County Intermediate Unit #22, to continue participation in the consortium for the Technology Pool Counsel Legal Service Consultation. Attachment 18 (pg. 75)
7. Ms. Darcy moved, Mrs. Smith seconded, passed unanimously, to approve the Articulation Agreement with Harrisburg University of Science and Technology – Commercial Art and Design. Attachment 19 (pg. 77)
8. Ms. Darcy moved, Mrs. Smith seconded, passed unanimously, to accept the Keystone STARS Rising Stars Support Grant received by Li'l Bucks Partners in Learning; in the amount of \$12,965.00. The grant stipulates a portion of the grant money is to be awarded as bonuses to the teaching staff of Li'l Bucks Partners in Learning; therefore to award the following bonuses: Nicole Snyder, Group Leader \$1,805.00, Laura Lacivita, Group Leader \$1,805.00, Noelle Bush, Assistant Group Leader \$700.00, Brittany Gibson, Assistant Group Leader \$700.00 and Courtney Weidner, Aide \$460.00. Attachment 20 (pg. 79)
9. Mrs. Darcy moved, Mrs. Smith seconded, passed unanimously, to approve budget transfers. Attachment 21 (pg. 86)

VII. Mr. Kleinschmidt moved, Mrs. Darcy seconded, passed unanimously, to adjourn the April 11, 2016 meeting of the MBIT Executive Council at 5:54 PM.

An Executive Session was held immediately following the meeting for a personnel matter and student matter.

Respectfully submitted,

Roberta Jackiewicz
Assistant Secretary

CENTRAL BUCKS SCHOOL DISTRICT

Final Budget for General Fund Approval Resolution

RESOLVED, by the Board of School Directors of Central Bucks School District, as follows:

The proposed Final Budget of the School District for the 2016-2017 fiscal year on form PDE-2028 as presented to the School Board is adopted as a Final Budget for the School District General Fund in the amount of \$318,775,592.

CENTRAL BUCKS SCHOOL DISTRICT

2016-17 Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of School Directors of Central Bucks School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2016 under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2016:

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$4,728,026.86.

b. **Prior year under-distribution of property tax reduction funds.** Funds are available for property tax reduction as a result of an undistributed amount remaining from property tax reduction funds PDE paid to the School District in the 2015-2016 school year. This amount from the prior year will add to the property tax reduction allocation for this school year the amount of \$2,784.

c. **Prior year over-distribution of property tax reduction funds.** During the 2015-2016 school year, the School District provided aggregate property tax reductions beyond the amount PDE paid to the School District for this purpose. This excess reduction from the prior year will result in deduction from the property tax reduction allocation for this school year in the amount of \$0.00.

d. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$1,314,047.11.

[Act 1 requires PDE to notify the School District of this amount by May 1.]

e. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$6,044,858.

2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 30,133.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 120.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 30,253.

[The County Assessment Office is obligated to provide these numbers and a tax duplicate to the School District by May 1.]

3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(e) aggregate amount available during the school year for real estate tax reduction of \$6,044,858 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 30,253, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$199.81.

4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$199.81 by the School District real estate tax rate of 124.1 mills (.1241), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$1,610, (*rounded down to the nearest dollar per Act 1*) and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$1,610.

5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$1,610. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$1,610. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

CENTRAL BUCKS SCHOOL DISTRICT

2016-17 Annual Tax Levy Resolution

RESOLVED, by the Board of School Directors of Central Bucks School District, that taxes are levied for school purposes for the school year beginning July 1, 2016, subject to the provisions of the Local Tax Collection Law, as follows:

1. **Real estate tax.** Real estate tax of 124.1 mills (or \$12.41 per \$100 of assessment) on the assessed value of all real property taxable for school purposes in this School District. (Levied under School Code §§ 672 and 673.)
2. **Interim real estate tax.** Interim real estate tax of 124.1 mills (or \$12.41 per \$100 of assessment) on the assessed value of taxable real property, as stated in interim real estate assessment notices, that constitutes construction of a building, an improvement to a building, or other improvement to real property, not otherwise exempt from taxation. The interim real estate tax is part of the real estate tax levy, and applies to the assessed value of taxable real property not included in the initial tax duplicate used in issuing initial real estate tax notices for the school year. Tax assessors are directed to inspect and assess all taxable real property in the School District to which any improvement has been made, and to give notice of change in assessed value as required by law. The interim real estate tax applies for that proportionate part of the School District fiscal year remaining after the property was improved. (Levied under School Code § 677.1.)
3. **Utility realty used to generate electricity.** The real estate tax and the interim real estate tax apply to all real property taxable for school purposes, including all property listed in the definition of "utility realty" under § 8101-A(3) of the Public Utility Realty Tax Act, that was classified in such definition as "utility realty" prior to January 1, 2000, and that was removed from such definition effective January 1, 2000, because used in generating electricity. The tax applies to such property to the maximum extent permissible under the Pennsylvania Constitution and the Public Utility Realty Tax Act.
4. **Tax due date/delinquent status.**
 - a. The real estate tax is due and payable on July 1, 2016, and this will be the date of the tax notice issued to the owner for real estate tax other than interim real estate tax. Unless installment payment has been elected under the Central Bucks School District Real Estate Tax Installment Payment Plan, the real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner – by October 31, 2016, for tax other than interim real estate tax.
 - b. The interim real estate tax is due and payable on the first day of the month after the month in which any improvement or addition to real property has been made. The interim real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner.
5. **Discount and penalty.** All taxpayers are entitled to a discount of two percent (2%) from the amount of the real estate tax or interim real estate tax by making payment of the entire tax amount within two (2) months after the date of the tax notice – by August 31, 2016, for tax other than interim real estate tax. Unless installment payment has been elected under the Central Bucks School District Real Estate Tax Installment Payment Plan, a taxpayer will be charged a penalty of ten percent (10%) of the tax, which penalty will be added to the tax, if the tax is not paid in full within four (4) months after the date of the tax notice – by October 31, 2016, for tax other than interim real estate tax. (Discount and penalty rules established under Local Tax Collection Law, 72 P.S. § 5511.10.)

6. Severability. The provisions of this resolution are severable and, if any section, clause, sentence, part or provision is determined to be illegal, invalid or unconstitutional, such determination will not affect or impair any of the remaining sections, clauses, sentences, parts or provisions of this resolution. It is declared to be the intent of this school district that this resolution would have been adopted even if any such illegal, invalid or unconstitutional section, clause, sentence, part or provision had not been included in this resolution.

7. Continuation of other taxes. The Board has previously imposed other taxes that do not require an annual levy. Without modifying or amending such taxes in any manner, the Board ratifies continuation of the following previously imposed taxes that do not require an annual levy:

a. Real estate transfer tax. Real estate transfer tax of 1.0%. (School District receives .5%, and municipalities receive .5%. Levied under the Pennsylvania Real Estate Transfer Tax Act and the Local Tax Enabling Act, Act 511.)

b. Earned income and net profits tax. 1% School District tax levied under the Local Tax Enabling Act, Act 511;

I certify that the foregoing is a true and correct copy of a resolution adopted by the Board of School Directors at a meeting thereof legally held on June 14th, 2016.

CENTRAL BUCKS SCHOOL DISTRICT

Date June 14th, 2016



Sharon L. Reiner

Secretary

(School District Seal)